

City of Ellijay

Parade/Assemblies Permit

Pages 1 and 2 to be filled out by requestor – page 3 to be filled out by City of Ellijay.

Date of event - _____

Event times - including set-up and take-down-_____

Name of person/organization requesting permit -

Contact numbers for person in charge of events -

Cell - _____ Home / Work - _____

Description of event –

If the event includes a parade, a map of the route must be included.

List all street closures that are requested for the event and duration of the closure -

Additional comments or requests –

The City of Ellijay requires all event sponsors to add the City as an additional insured in the amount of \$1,000,000.00 with respect to liability arising out of the use of the City of Ellijay's premises during approved Event/Catered Functions. Please provide a copy of this coverage upon approval of this application.

Note – No confetti is allowed during events. At any event in which animals, in particular animals being ridden in parades, are present, there must be a plan in place to remove any animal waste from the event site immediately. Details for waste removal must be included in the event application.

City of Ellijay Use Only

Special restrictions /requests/instructions –

Approved by –

Mayor - _____ Date - _____

Chief of Police - _____ Date - _____

Event Organizer - _____ Date - _____

The event organizer must keep a copy of this permit available for inspection for the duration of the event.